

# LUDLOW TOWN COUNCIL

## A G E N D A

### REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
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Dispatch date: - 16<sup>th</sup> July 2021

You are invited to attend a meeting of the  
Members of Representational Committee on  
**Wednesday 21<sup>st</sup> July 2021 at 7pm**  
**Via Zoom**

**Link:** <https://us02web.zoom.us/j/81662567810>  
**Meeting ID:** 816 6256 7810

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES
- AFFORDABLE HOUSING
- GOVERNMENT PLANNING WHITE PAPER UPDATE

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

## **1. WELCOME**

Welcome to a virtual meeting for the consideration of this agenda by the members of Representational Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## **2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during this meeting.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

## **3. APOLOGIES**

To receive apologies from committee members.

**4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

**6. LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

**7. DELEGATED DECISIONS**

To receive the delegate actions list from of 23<sup>rd</sup> June 2021

**8. ITEMS TO ACTION**

The items to action for Representational Committee from 23<sup>rd</sup> June 2021 are attached to this agenda.

**9. LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

The LCAAC agenda of the meeting held on 21<sup>st</sup> June 2021 is attached to this agenda.

**10. DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**

To note there are no discharge of conditions and permitted developments.

**11. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

<b>21/02525/FUL</b>	<b>33 Corve Street, Ludlow, SY8 1DL</b> Erection of a single storey extension following demolition of rear conservatory
<b>21/02526/LBC</b>	<b>33 Corve Street, Ludlow, SY8 1DL</b> Erection of a single storey extension following demolition of rear conservatory
<b>21/01858/LBC</b>	<b>71 Lower Broad Street, Ludlow, SY8 1PH</b> Internal alterations and modifications
<b>21/02586/ADV</b>	<b>Tesco Stores Ltd, Corve Street, Ludlow, SY8 2PG.</b> Erect and display 1No replacement non illuminated gantry sign

<b>21/02827/ADV</b>	<b>Tesco Stores Ltd, Corve Street, Ludlow, SY8 2PG</b> Erect and display 1No non illuminated fascia and 2No non illuminated graphic panels
<b>21/02776/FUL</b>	<b>35 Bull Ring, Ludlow, SY8 1AA</b> Decoration, internal re-fit and new signage to shopfront
<b>21/02775/ADV</b>	<b>35 Bull Ring, Ludlow, SY8 1AA</b> Erect and display 1No non illuminated fascia sign, 1No non illuminated hanging sign and 1No non illuminated secondary sign at high level, to replace existing
<b>19/05380/FUL</b>	<b>Supermarket, Upper Galdeford, Ludlow, SY8 1QF.</b> Reconsultation due to Amendment on application 19/05380/FUL – Supermarket. end date 23/03/2021 Mixed use development consisting of 19 mixed tenure apartments, 12 parking spaces, 2 x A1 retail units and demolition of existing building
<b>21/01858/LBC</b>	<b>71 Lower Broad Street, Ludlow, SY8 1PH</b> Internal alterations and modifications
<b>21/01968/FUL</b>	<b>The Lime House, 16 Lower Mill Street, Ludlow, SY8 1BH</b> Proposed erection of single storey replacement garage with Study
<b>21/01752/FUL</b>	<b>Ryton, 3 Livesey Avenue, Ludlow, SY8 1HN</b> Installation of roof lights to illuminate new habitable space in the roof
<b>21/02775/ADV</b>	<b>Joules Ltd 35 Bull Ring, Ludlow, SY8 1AA</b> Erect and display 1No non illuminated fascia sign, 1No non illuminated hanging sign and 1No non illuminated secondary sign at high level, to replace existing
<b>21/02776/FUL</b>	<b>Joules Ltd 35 Bull Ring, Ludlow, SY8 1AA</b> Decoration, internal re-fit and new signage to shopfront

## 12. SHROPSHIRE COUNCIL DECISIONS

To consider the decisions.

<b>21/02808/TCA</b>	<b>Temeside Villa, 59 Temeside, Ludlow, SY8 1JT</b> Fell 1no tree (see photo) within Ludlow (Steventon) Conservation area	<b>CONSENT BY RIGHT - TREES</b>
<b>21/01178/FUL</b>	<b>Castle Lodge Buttery, Castle Square, Ludlow, SY8 1AY</b> Installation of two retractable canopies (one at 2m x 1.5m (max) and one at 4m x 2m (max) to front elevation)	<b>GRANTED</b>
<b>21/01393/FUL</b>	<b>Treverdene, 40 Dinham, Ludlow, SY8 1EH</b> Erection of a first floor extension above existing garage	<b>GRANTED</b>
<b>21/01539/FUL</b>	<b>11 Foldgate View, Ludlow, SY8 1NB</b> Erection of a single storey rear extension following demolition of existing.	<b>GRANTED</b>
<b>21/01839/DIS</b>	<b>Otter Cottage, 14 Temeside, Ludlow, SY8 1PD</b> Discharge of Conditions 3 (External Materials) 4 (External joinery) 6 (Bat/Bird Boxes) and 7 (External	<b>GRANTED</b>

	Lighting) associated with planning application number 20/05254/FUL	
<b>21/02142/FUL</b>	<b>12 Blashfield Road, Ludlow, SY8 1UE</b> Erection of extensions and alterations	<b>GRANTED</b>
<b>21/01933/DIS</b>	<b>35 Julian Road Ludlow SY8 1HA</b> Discharge of Condition 3 (Wooden feather edge cladding associated with planning application number 21/00284/FUL	<b>GRANTED</b>
<b>21/01918/FUL</b>	<b>Proposed Dwelling To The East Of Castle View Terrace, Ludlow</b> Erection of a single detached dwelling following demolition of existing sheds	<b>GRANTED</b>
<b>21/01122/FUL</b>	<b>6 Keystone Gardens, Ludlow, SY8 1LE</b> Erection of two storey rear and first floor side extensions	<b>GRANTED</b>
<b>21/02181/ADV</b>	<b>Street Record Smithfield Car Park, Ludlow</b> Installation of one free standing tourist information lectern type sign	<b>GRANTED</b>
<b>21/02115/LBC</b>	<b>5 Market Street, Ludlow, SY8 1BP</b> Works to facilitate rear access stairs being modified to run adjacent to the building, as opposed to running adjacent to the boundary wall affecting a Grade II Listed Building	<b>GRANTED</b>
<b>21/02069/DIS</b>	<b>Ludmore, 56 Gravel Hill, Ludlow, SY8 1QS</b> Discharge of Condition 3 (Materials) associated with planning application number 20/03291/FUL	<b>GRANTED</b>
<b>21/01781/LBC</b>	<b>145 Corve Street, Ludlow, SY8 2PG</b> Erection of an orangery to rear affecting a Grade II Listed Building	<b>GRANTED</b>
<b>21/01780/FUL</b>	<b>145 Corve Street, Ludlow, SY8 2PG</b> Erection of an orangery to rear affecting a Grade II Listed Building	<b>GRANTED</b>
<b>21/01178/FUL</b>	<b>Castle Lodge Buttery, Castle Square, Ludlow, SY8 1AY.</b> Installation of two retractable canopies (one at 2m x 1.5m(max) and one at 4m x 2.5m(max)) to front elevation	<b>GRANTED</b>
<b>21/02603/TCA</b>	<b>Ludlow College, Lower Mill Street, Ludlow, SY8 1BH</b> Reduce by 20% 2no Bird Cherry, by 30% 2no Laurel, by 20% 2no Silver Birch, by 20% 1no Ash & by 20% 1no Red Oak within Ludlow Conservation area	<b>CONSENT BY RIGHT – TREES</b>
<b>21/02605/TCA</b>	<b>The Lime House, 16 Lower Mill Street, Ludlow, SY8 1BH</b> Crown reduce by 20% 2no Silver Birch within Ludlow Conservation Area	<b>GRANTED</b>

<b>21/02602/TCA</b>	<b>Mill House, 23 Mill Street, Ludlow, SY8 1BG</b> Fell 1no Cypress and crown raise by removing 4 lower branches and prune 1no Birch within Ludlow Conservation Area	<b>GRANTED</b>
<b>21/02264/LBC</b>	<b>5 Market Street, Ludlow, SY8 1BP</b> Removal of internal stairs between ground floor and first floor	<b>GRANTED</b>

### 13. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

<b>21/03014/ADV</b>	<b>Church Walk, Ludlow</b> Erect & display hanging sign from metal bracket <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUR8TCTDG5K00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUR8TCTDG5K00</a>
<b>21/03015/LBC</b>	<b>Church Walk, Ludlow</b> Erect & display panel hanging sign affecting a grade II listed building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUR8TNTDG5M00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUR8TNTDG5M00</a>
<b>21/02832/FUL</b>	<b>Residential Development East Of, Fishmore Road, Ludlow,</b> Erection of green terramesh reinforced soil structure and new crest slope to stabilise the existing quarry face Applicant: Shropshire Homes Ltd (John Tong, The Old Workhouse, The Chestnuts, Cross Houses, Shrewsbury, SY5 6JH) <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QU50SBTDFWJ00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QU50SBTDFWJ00</a>
<b>21/02888/FUL</b>	<b>Kirklands, Gravel Hill, Ludlow, SY8 1QL</b> Extensions, alterations and erection of single garage <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUDWZ9TD0HG00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUDWZ9TD0HG00</a>
<b>21/03088/FUL</b>	<b>Marlowe , Henley Road, Ludlow, SY8 1QZ</b> Demolition of existing extensions and erection of single storey extension to side and rear <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV2CPTTDG8U00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV2CPTTDG8U00</a>
<b>21/02909/FUL</b>	<b>Rowton, Henley Road, Ludlow, SY8 1QZ.</b> Erection of single storey side and rear extension

	<a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUFHM2TD0BN00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QUFHM2TD0BN00</a>
<b>21/03422/TCA</b>	<b>Stagecoach Cottage, 57 Broad Street, Ludlow, SY8 1NH</b> To fell 1no Photinia tree (T1), within Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QVZOTWTDGPV00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QVZOTWTDGPV00</a>
<b>21/03209/TCA</b>	<b>Manna Oak, 14 Mill Street, Ludlow, SY8 1BE</b> To remove 1no Juniper tree and 1no Golden Leylandii tree within Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/simpleSearchResults.do?action=firstPage">https://pa.shropshire.gov.uk/online-applications/simpleSearchResults.do?action=firstPage</a>

#### 14. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below:

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

<b>Date</b>	<b>Location</b>	<b>Traffic Management</b>	<b>Company</b>	<b>Work Description</b>
13 Jul 08:48 - 16 Jul 16:00	Lower Galdeford	Roadworks, delays likely	Severn Trent	Two way traffic control
26 Jul 07:00 - 27 Jul 16:00	Corve Street	Roadworks, delays likely	Severn Trent	Traffic control (two-way signals)
16 Aug - 20 Aug	Sandpits Road, Ludlow	Streetworks Closure in force: All the time	Shropshire Council	Carriageway resurfacing/Construction of raised table/road markings/traffic signs
11 Sep - 12 Sep	King St, High St, Castle St and a short section of Broad St	Temporary parking restriction closed to traffic	Shropshire Council	The Ludlow Food Festival takes place on 11/12th September 2021. Castle Square will be subject to a 'Prohibition of Parking'.
from 20 September 2021 to 8 October 2021.	Silk Mill Lane Boundary Wall, outside Palmers Hall for Ludlow College	Due to the narrowness of the road, we are unable to undertake these works safely without closing the Road. Diversion to 34 Lower Raven Ln Ludlow 0.3 km. About 1 min Head west on Silk	Bow	The stone Boundary Wall is degrading and requires some repair & repointing. Bow have been appointed by Ludlow College to undertake these works.

		Mill Ln towards Lower Mill St Turn right onto Mill St Mill St turns right and becomes Bell Ln Raven Ln, Ludlow		
22 Sep 09:30 - 15:30	Camp Lane	Roadworks, delays likely	BT	Road closure
4 Oct 09:30 - 6 Oct 15:30	Raven Lane	Roadworks, delays likely	BT	Road Closure
4 Oct - 6 Oct	Dinham	Roadworks, delays likely	Shropshire Council	Surface dressing (applying and rolling aggregate 'chippings' onto a bituminous binder) is a proven quick, efficient and cost-effective way of maintaining skid-resistance and waterproofing road surfaces. It forms a major part of the council's annual road maintenance programme.

**15. CORNER HOUSE PAVEMENT PERMIT**

To note that the deadline is before this meeting, and the statement will be made under delegated authority and supplied to the committee in due course. <https://shropshire.gov.uk/get-involved/pavement-permit-application-the-corner-house-ludlow/>

**16. SHROPSHIRE COUNCIL CLOSURE OF HIGHWAYS DEPOTS AT BRIDGNORTH AND HODNET**

To note that whilst Bridgnorth and Hodnet are reportedly due to close by September, all Southern Area Highways operations will run out of Craven Arms. At present there is no formal statement from Shropshire Council.

**17. RURAL HOUSING ALLIANCE PARISH COUNCILLORS GUIDE TO RURAL AFFORDABLE HOUSING**

To note that a copy of the recently launched Guide to Rural Affordable Housing is attached to this agenda. It is a practical, interactive guide to help councils navigate the process of providing affordable homes and how to support those developing affordable homes for their community.



**18. UPDATE ON GOVERNMENT PLANNING WHITE PAPER**

To note that the Secretary of State for Housing Communities and Local Government, Robert Jenrick MP, has stated that the Government's long-awaited response to the Planning White Paper will come later this year (it was scheduled for the Spring). He also stated that while reforms to the planning system are central to the Government's agenda over the coming years, he is not intending to "to rip up the planning system and start again". He was speaking at the Local Government Association's Annual Conference 2021 held this week. Here is a link to the full transcript of his speech - <https://www.gov.uk/government/speeches/local-government-association-annual-conference-2021-secretary-of-states-speech>

**19. EV CHARGING POINTS IN LUDLOW**

To consider that the 3 sets of 2 chargers would be 100% grant funded, but there has to be a minimum of 6 chargers in one location. The original plan to use 9 parking spaces in Mill Street can be reduce to 6 parking spaces. If the six chargers for Mill Street do not go ahead - the grant funding will be lost.

**Membership**

Councillors Ginger (Chairman), Adams, Gill, Jones, Lyle, O'Neill, Parry, Pote, and Tapley.

The next meeting of members of Representational Committee via Zoom will be held on **Wednesday 18<sup>th</sup> August 2021**